

**United States Merchant Marine Academy  
Master of Marine Engineering Program  
Admission Application Form 1**

I plan to begin the **MMarE Program** \_\_\_\_ /**Certificate Program** \_\_\_\_ in:  
(Select only one of the above)

Fall 20\_\_\_\_      Spring 20\_\_\_\_

Please print or type in the requested information and be certain to  
sign and date the application.  
Incomplete applications will not be processed.

Social Security Number _____		Birth Date (month/day/year) _____	
Name: _____			
Last (Family)	First	Middle	
Former Name or Other Used Name _____		Male __ Female __	
Mailing Address (Street Number and Apartment Number) _____			
City _____	State _____	Zip Code _____	Country _____
Home Telephone _____	Business Telephone _____	E-Mail _____	
Permanent Address (if different from mailing address) _____			
City _____	State _____	Zip Code _____	Country _____
Citizenship Status: _____	By Birth ____	Naturalized ____ on _____ (date)	

Note: The complete application package must include Admission Application Forms 1 & 2, at least two letters of recommendation and a \$125.00 check to cover the application fee.

**United States Merchant Marine Academy  
Master of Marine Engineering Program  
Admission Application Form 2  
Educational and Professional Background**

**Educational History:** (List all Colleges/Universities Attended)

College/University	Dates of Attendance		Major	Degree Awarded	Year
	From	To			

**Professional History:** (List last four employers)

Employer	Dates of Employment		Job Title and Function
	From	To	

**Licenses Possessed:**

Professional Engineer    State \_\_\_    Number \_\_\_\_\_    Expiration Date \_\_\_/\_\_\_/\_\_\_\_\_

Merchant Mariner                      Level \_\_\_\_\_    Expiration Date \_\_\_/\_\_\_/\_\_\_\_\_

**References:**

Please list the names of at least two individuals from whom you have requested letters of recommendation. Submit the letters of recommendation to the MMarE Program Director.

Name	Position	Address

Note: **Two letters of recommendation are required, including one from previous college or university faculty member.**

**STATEMENT OF UNDERSTANDING**

I understand that all information submitted on this application to the United States Merchant Marine Academy must be answered fully and correctly. Omissions of colleges and universities previously attended or falsification of information will constitute grounds for rescinding offers of admission and/or dismissal. I understand that all applications and supporting documents received by the USMMA in support of an application for admission becomes the property of the USMMA and will not be returned. I understand that the application fee can not be waived or refunded. I understand that submission of the admission application and supporting documents does not guarantee admission to the MMarE program,

\_\_\_\_\_  
Signature

\_\_\_/\_\_\_/\_\_\_  
Date

**Application must be signed and dated to be complete**

## United States Merchant Marine Academy Graduate Admissions Recommendation Form

This form is to be given to individuals writing recommendations for your admission to the Master of Marine Engineering program. Please enclose the completed form with your application:

Applicant Information:

Date of Birth: \_\_/\_\_/\_\_\_\_

\_\_\_\_\_  
Last (Family)

\_\_\_\_\_  
First

\_\_\_\_\_  
Middle

Expected enrollment date:

Fall 20\_\_\_\_

Spring 20\_\_\_\_

Right to access: Public Law 93-380, the Educational Amendments Act of 1974, grants students the right to access letters of recommendation\*.

I waive \_\_\_\_\_, I do not waive \_\_\_\_\_ my right to access this form and recommendation letter.

Applicant's Signature \_\_\_\_\_ Date \_\_/\_\_/\_\_\_\_

\* Applicants who do not complete this section waive their right to access this form and letter.

### **Recommendations must include this form attached to a recommendation letter.**

**To the Recommender:** The letter should include how long and in what capacity you have known the applicant. Be as specific as possible about the applicant's academic/professional performance and potential for advanced study. Please keep in mind that applicant cannot be considered for admission until your recommendation is on file. Please use official stationery, seal and sign the envelope along the seal. Send the sealed envelope to the applicant.

### **Please complete the following evaluation table:**

	Exceptional	Above Avg.	Average	Below Avg.	Unable to Judge
Intelligence					
Originality & Creativity					
Motivation & Initiative					
Potential for Graduate Study					

Signature of Recommender \_\_\_\_\_ Date \_\_\_\_\_

Name (please type or print) \_\_\_\_\_

Institution or company \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

E-mail Address \_\_\_\_\_

**United States Merchant Marine Academy  
Master of Marine Engineering Program  
Transcript Request Form**

**To the Applicant:** Please complete this form and forward it to your previous college or university. A transcript from **EACH** college or university attended must be submitted. To insure that the transcript is returned to you in a timely manner, please be certain to send this request early.

Print your name and address.

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Last (Family) First Middle

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Mailing Address (Street number and Apartment)

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City State Zip Code

Dear Sir: I request that my transcript be sent to my address in the self-addressed and stamped envelope I have provided with this form.

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Applicant's Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**To the Registrar:** The Master of Marine Engineering program office at the United States Merchant Marine Academy appreciates your cooperation in assisting the MMarE program candidate in the application process. Please enclose this form together with an official transcript in the provided envelope. After sealing the envelope, please sign across the seal to ensure confidentiality and return it to the applicant so that it can be included in the application package.