

# 2024-2025 Dependent Verification Worksheet Federal Student Aid Programs

Your **2024-2025** Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided the correct information, the Office of Financial Aid will compare your FAFSA with the information on this worksheet along with other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and <u>submit all documents to the Office of Financial Aid</u>. If you have questions or concerns regarding verification, please do not hesitate to contact the Office of Financial Aid.

# A - Dependent Student Information

Student Last Name	Student First Name		Student's School ID #	
Student's Street Address (include Apt #)			Parent Phone Number (include area code)	
City	State	Zip Code	Student Phone Number (include area code)	

## **B** - Dependent Student Family Information

List below the people in your parent(s) household.

- Yourself and your parent(s) including a stepparent.
- Your siblings including stepsiblings if your parent(s) will provide more than half of their support from July 1, 2024 through June 30, 2025.
- Other people if they now live with your parent(s) and your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled at least half time in a degree, diploma or certificate program at a postsecondary education institution any time between July 1, 2024 and June 30, 2025. If more space is needed, attach a separate page with the student's name and student ID number at the top.

Full Name	Age	Relationship	College or University Name	Enrolled at Least 1/2 Time
John/Jane Doe (example)	18	Sister/Brother	Central University (example)	Yes or No
		Self		

#### **<u>C</u>** - **Dependent Student's Income Information to be Verified** (check the box that applies)

- The student has consented to use the Direct Data Exchange (DDX) on the FAFSA to retrieve and transfer 2022 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction <u>OR</u> will provide USMMA with a 2022 IRS Tax Transcript <u>OR</u> a signed copy of the 2022 1040 Income Tax Return and all applicable schedules.
- The student was not employed and had no income earned from work in 2022 OR the student was employed but not required to file a 2022 federal tax return

**<u>D</u> - Parent's Income Information to be Verified</u> Note: If two (2) parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.** 

- The student's parent(s) consented to use the Direct Data Exchange (DDX) on the FAFSA to retrieve and transfer 2022 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA <u>OR</u> will provide USMMA with a 2022 IRS Tax Transcript(s) <u>OR</u> a signed copy of the 2022 1040 Tax Return(s) and all applicable schedules.
- The student's parent(s) was not employed and had no income earned from work in 2022 OR the student's parent(s) was Employed but was not required to file a 2022 federal tax return.

E - Tax Return Non-Filers - Complete this section if the <u>parent and/or student</u> indicated above that they will not file and are not required to file a 2022 income tax return with the IRS. List every employer even if they did not issue a W-2 form. If more space is needed, attach a separate page with the students name and student's ID number at the top.

STUDENT					
2022 Amount Earned	W-2 Attached?				
\$1000 (example)	Yes (example)				
	2022 Amount Earned				

PARENT					
Employers Name	2022 Amount Earned	W-2 Attached?			
Woody's Landscaping Service	\$2000.00 (example)	Yes (example)			

### **Certification and Signatures**

Each person signing this document certifies that all of the information reported is complete and correct. The student and one parent must sign and date.

Student Signature

Date

Date

Parent Signature

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.