



Order Number: _____

FIRST ENDORSEMENT

Used to Select Method of Travel to USMMA from HOR for Incoming Class Indoctrination

Student Name: _____ **Class:** _____

Specify one option for the method of travel from your HOR (home of record) to the USMMA for Incoming Indoctrination.

- a) I will make travel arrangements from HOR to USMMA Kings Point, NY using Travel Professionals at tpi.travel@embarqmail.com (preferred), or 850-678-6688
- b) I will make my own travel arrangements from HOR to USMMA Kings Point, NY.
I will be travelling by (check the appropriate travel method):

Airline Personal vehicle Other _____

I understand that if I use my personal vehicle and request reimbursement for mileage at the Government rate from HOR to Kings Point, NY, I will be reimbursed at the Government rate, or at the cost of common carrier, whichever is least costly to the government – **i.e., if a flight was the less expensive option, you would only be reimbursed that amount.** I am aware that the current mileage rate is **\$0.585** per mile.

Student Signature: _____ **Date** _____

Emergency Contact Information

Phone Number: _____

Personal Email: _____
(do not use old high school email accounts)

Address: _____

Emergency Contact: _____

Emergency Number: _____

Emergency Address: _____

